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## **Summary Sheet**

### **Council Report**

Cabinet Meeting – 26<sup>th</sup> May 2016

### **Title**

Recommended Providers for the Post Child Sexual Exploitation (CSE) Support Services Tender

### **Is this a Key Decision and has it been included on the Forward Plan?**

Yes

### **Strategic Director Approving Submission of the Report**

Ian Thomas, Strategic Director, Children and Young People's Services

### **Report Author(s)**

Nicole Chavaudra, Assistant Director, Commissioning, Performance and Quality, Children and Young People's Services and Rotherham NHS Clinical Commissioning Group;

Clare Burton, Acting Head of Service, Commissioning and Partnerships, Children and Young People's Services

### **Ward(s) Affected**

All – this is a Borough wide service

### **Executive Summary**

1. A significant investment in the development and commissioning of CSE support services by Rotherham Metropolitan Borough Council (RMBC) and the Rotherham NHS Clinical Commissioning Group (RCCG) has resulted in a very different support offer for victims and survivors to that offered following the findings in Professor Alexis Jay's report on CSE (1997-2013). As such, a comprehensive range of services now exist.
2. To build on the existing offer of support to victims and survivors of CSE in Rotherham, longer term post CSE support services are to be commissioned which were originally planned to commence 1<sup>st</sup> April, 2016.
3. It was recommended in the report to Commissioners on the 14<sup>th</sup> March 2016 that an appraisal of CSE needs that were being met by the community sector outside of those services commissioned was required. The appraisal was intended to contribute to the CSE needs analysis for 2016 and inform the requirements for the new, longer term commissioned services. To achieve this, the existing post CSE support contracts have been extended for three months to the 30<sup>th</sup> June, 2016.

4. The new long term post CSE support contracts will commence on the 1<sup>st</sup> July, 2016 and will provide a range of services to meet the needs of victims and survivors of CSE and will also offer choice to individuals. These services include practical, emotional support and advocacy; and evidence based therapeutic interventions.
5. An open one stage European Union (EU) compliant competitive tendering process has now taken place. Eight tenders were received from four local voluntary sector organisations, one as a joint tender between two organisations (provider 2). The evaluation process has now been completed.
6. This report provides the outcome of the analysis of the needs currently being met by the community sector and makes recommendations in relation to which providers should be awarded a contract to provide long term post CSE Support Services from the 1<sup>st</sup> July, 2016; and suggests transition arrangements to the providers.

### **Recommendations**

It is recommended that Cabinet/Commissioner approves (with the provider details included in full in exempt appendix 3):

1. That Provider 1 and Provider 2 be awarded a contract to provide practical, emotional support and advocacy for both young people and adults as victims and survivors of CSE and their families.
2. That Provider 1 and Provider 4 be awarded a contract to provide therapeutic interventions for both adults and young people as victims and survivors of CSE.
3. That Provider 3 be awarded a temporary contract to support victims and survivors currently using the service to support transition to new provider arrangements.

### **List of Appendices Included**

Appendix 1 - Equality Analysis – Post CSE Support Services

Appendix 2 – Tender Evaluation Scoring

Appendix 3 – Exempt information under paragraph 3 of Part I of Schedule 12A of the Local Government Act 1972, as it contains information relating to the financial or business affairs of any particular person (including the Council).

### **Background Papers**

Rotherham RMBC Public Health CSE Needs Analysis December 2015.

Information provided by the Voluntary and Community Sector CSE Support Base Project.

Salford University CSE Needs Analysis 2015

### **Consideration by any other Council Committee, Scrutiny or Advisory Panel**

None

### **Council Approval Required**

No

### **Exempt from the Press and Public**

No

# **Title: Recommended Providers for the Post Child Sexual Exploitation (CSE) Support Services Tender**

## **1. Recommendations**

It is recommended that the Commissioner approves:-

- 1.1 That Provider 1 and Provider 2 be awarded a contract to provide practical, emotional support and advocacy for both young people and adults as victims and survivors of CSE and their families.
- 1.2 That Provider 1 and Provider 4 be awarded a contract to provide therapeutic interventions for both adults and young people as victims and survivors of CSE.
- 1.3 That Provider 3 be awarded a temporary contract to support victims and survivors currently using the service to support transition to new provider arrangements.

## **2. Background**

- 2.1 Following the Jay report, as an immediate response, post CSE support services were commissioned from October 2014 to 31<sup>st</sup> March, 2016.
- 2.2 A significant investment in the development and commissioning of CSE support services by Rotherham Metropolitan Borough Council (RMBC) and the Rotherham NHS Clinical Commissioning Group (RCCG), has resulted in a very different support offer for victims and survivors to that offered following the Jay report.
- 2.3 It was recommended in the report to Commissioners on the 14<sup>th</sup> March 2016 that an appraisal of CSE needs that were being met by the community sector outside of those services commissioned was required. The recommendation was approved. The appraisal was intended to contribute to the CSE needs analysis for 2016 and inform the requirements for the new, longer term commissioned services. The existing post CSE support contracts were extended to the 30<sup>th</sup> June, 2016 to ensure there was a continuation of service.
- 2.4 Open competitive tendering process has been undertaken in relation to commissioning the new long term post CSE support service. The tenders have been evaluated and the outcome of the procurement is detailed at 3.8. The recommendations in this report include the suggested providers to deliver the long term post CSE support services, and the recommended transition arrangements.

## **3. Key Issues**

- 3.1 The long term post CSE support service specification includes provision for the number of anticipated new victims and survivors coming forward for support for each year of the contract. This figure takes into account the actual number of victims and survivors currently receiving post CSE support services from October 2014, and the capacity identified in the CSE Needs Analysis (December 2015) to meet the support needs of historic

victims and survivors. This modelled number of historic victims and survivors needing support for 2015-2020 assumes a legacy of 1600 (1400 Jay Report and 200 for 2014 and 2015) and presumes 30% of the 1600 have assessed/do not seek/do not need further support, and that the remaining 30%, 20%, 10%, 5% and 5% seek help over the next five years. The modelled numbers are for all historic victims and survivors of CSE requiring support. In recognition that some victims and survivors will seek support through statutory or other voluntary sector support services, it has been estimated that two thirds of victims and survivors will seek help through the commissioned support services.

- 3.2 In March 2016, it was recognised that there was a requirement to appraise what needs are currently being met by the community sector outside of those services commissioned. Voluntary Action Rotherham, as lead organisation on behalf of the Children, Young People and Families Consortium, received funding from the Home Office through the Office of the Police and Crime Commissioner for Norfolk for one year to increase the capacity of services provided to victims and survivors of CSE. The funding ended on 31<sup>st</sup> March 2016. This took place with ten member organisations located within the seven Area Assemblies in Rotherham, and identified hotspots for child sexual exploitation which became known as The Base Project.
- 3.3 The outcome of the appraisal of the needs currently being met by the Base Project is as follows:
  - 3.3.1 The services provided include individual family support and counselling, outreach work and individual support to attend appointments. Therapeutic interventions in the form of art/poetry/music/group therapy have also been provided.
  - 3.3.2 In Rotherham 160 individuals are affected by CSE, of which 90 were victims and survivors and 70 were family members, who are being supported. The majority of the victims and survivors are young women (latest figures show 9 victims and survivors are 5-12 years of age, 35 are 13-18 years of age, 37 are 19-35 years of age, and 9 are 35-55 years). As the project developed it became evident that the greatest demand was for one to one and family support. Of the 160 individuals supported 36 also received counselling. Of the 160 individuals supported, 25 cases have been closed.
  - 3.3.3 Referrals to Base Project partners came from a variety of sources including self-referrals, the Police, social care and housing. The main six Base Providers report that 30 of their referrals arose from their own organisations. RMBC social care service referred 25 people.
  - 3.3.4 In the last four months additional resources were given to Base Project partners from the Home Office to support victims and survivors affected by Operation Clover and Operation Scorpio. In March there was a spike in the number of victims seeking support, which is linked to the Operation Clover court case. CSE victims and

the witnesses in Operation Clover often require intensive and complex support. This includes managing the after effect of court cases as well as other issues which are a result of CSE.

- 3.4 The analysis of the Base Project identifies that the needs supported are similar to those being supported through the existing commissioned CSE services. Existing providers have also supported victims and survivors through the court.
- 3.5 The number of victims, survivors, parents and siblings being supported by the existing RMBC commissioned post CSE support services between October 2014 and 31<sup>st</sup> March, 2016 were:
- 116 victims and survivors of CSE have been receiving counselling along with 125 victims of child sexual abuse. This includes 31 male victims. More victims are receiving counselling between the ages of 25 to 34 years.
  - 193 victims and survivors of CSE and 125 parents and family members are being supported through the practical support, emotional support and advocacy services. More young people are receiving support through these services compared to counselling services.
- 3.6 There is no indication that the long term post CSE support service specification needs to change to meet the needs identified through the analysis undertaken about the Base Project or the existing commissioned services. It is evident however that the additional capacity required to support victims and survivors involved in future court processes should be reviewed on a regular basis along with any changing needs.
- 3.7 Following an invitation to tender for the provision of post CSE support services, eight tenders from four providers were received for the three main service areas, as detailed in the table at 3.8. The full details of the organisations are included in exempt Appendix 3. The tenders were scored according to their pre-qualification questions, method statement and cost workbooks, using a balanced scorecard to give an overall score. More detail about this balance scorecard can be found at Appendix 2.
- 3.8 Provider 1 and Provider 2 submitted tenders for service areas one and two which met the quality threshold for awarding the contract. Provider 1 and Provider 4, submitted tenders for service area three which met the quality threshold for awarding the contract. Unfortunately, Provider 3 did not meet the quality threshold to be awarded a contract.
- 3.9 Provider 3 (as of March 2016) have 150 open cases (61 victims and 89 family members). For a number of the existing users of the service, the long standing and trusting relationships built over time with the Provider forms an important element of the victim's recovery. It would be detrimental to those individuals to expect them to be able to transfer to an alternative provider at this stage. Effective transition arrangements are essential in relation to continuity of service for service users with as little disruption as

possible. The transition requirements also relate to existing service users from the Base Project.

- 3.10 The Transfer of Undertaking, Protection of Employment (TUPE) requirements have been considered and existing members of staff where this applies were included in the tender.

#### **4. Options considered and recommended proposals**

- 4.1 Option 1 is that contracts are not awarded following the needs analysis, and procurement. However, this would leave a significant gap in provision for victims and survivors of CSE, and be to their detriment. As such, this option is not recommended.
- 4.2 Option 2 is that contracts are awarded as follows:
- 4.2.1 Provider 1 and Provider 2 are awarded a contract for 3 years, with the option of extending for a further 2 years, to provide all-age practical, emotional support and advocacy for young people and adults as victims and survivors of CSE, providing support to their families as well. This support will complement existing services for victims and survivors of CSE as part of the wider offer in Rotherham.
- 4.2.2 Provider 1 and Provider 4 are awarded a contract for 3 years, with the option of extending for a further 2 years, to provide all-age evidence based therapeutic interventions to both adults and young people as victims and survivors of CSE. This support will complement existing services but also provide the choice of two providers.
- 4.2.3 That Provider 3 be awarded a contract for the provision of post CSE support for their current service users that require ongoing support between 1<sup>st</sup> July, 2016, to 30<sup>th</sup> June, 2017, to support the transition arrangements to the new providers as appropriate.
- 4.3 Option 2 is the recommended option.

#### **5. Consultation**

- 5.1 Consultation with providers who have tendered for Post CSE Support Services will not be undertaken until the recommended providers are approved by the Commissioner on the 26<sup>th</sup> May, 2016.
- 5.2 Extensive consultation with victims and survivors of CSE and their families was undertaken as part of the needs analysis that informed the development of the service specifications and tender process for post CSE abuse support services.

#### **6. Timetable and Accountability for Implementing this Decision**

- 6.1 Following a decision by the Commissioner, successful providers will be informed of RMBC's intention to award a contract from the 1<sup>st</sup> July, 2016.

- 6.2 A ten day standstill period enables unsuccessful providers to challenge the decision. Following the standstill period, the contract award notice will be issued to the successful providers.

## 7. Financial and Procurement Implications

- 7.1 The tender for Post CSE Support Services has been undertaken through an open EU compliant competitive tendering exercise via Yortender. The procurement processes and procedures were facilitated by Corporate Procurement.
- 7.2 The contract values for post CSE Support Services detailed in the invitation to tender were as follows:

Specific Areas	Indicative maximum 100% funding available 2016/2017	Indicative maximum 100% funding available 2017/2018	Indicative maximum 100% funding available 2018/2019
<b>Service Area 1 –</b> Practical, emotional support and advocacy for young people (up to the age of 25)	£75,300	£42,600	£38,100
<b>Service Area 2 –</b> Practical, emotional support and advocacy for adults.	£75,300	£38,400	£27,900
<b>Service Area 3 –</b> Evidence based therapeutic interventions	£132,000	£90,000	£66,000

- 7.3 Given the recommendation to award a contract to two providers for service areas one and two and that two providers be awarded a contract for service area three, the actual contract values for each service area and provider will be:

Specific Areas	Indicative maximum 100% funding available 2016/2017 (9 months)	Indicative maximum 100% funding available 2017/2018	Indicative maximum 100% funding available 2018/2019
<b>Service Area 1 –</b> Practical, emotional support and advocacy for young people (up to the age of 25)	Provider 1 £28,237	Provider 1 £21,300	Provider 1 £19,050
	Provider 2 £28,237	Provider 2 £21,300	Provider 2 £19,050
<b>Service Area 2 –</b> Practical, emotional support and advocacy for adults.	Provider 1 £28,237	Provider 1 £19,200	Provider 1 £13,950
	Provider 2 £28,237	Provider 2 £19,200	Provider 2 £13,950
<b>Service Area 3 –</b> Evidence based therapeutic interventions	Provider 4 £49,500	Provider 4 £45,000	Provider 4 £33,000
	Provider 1 £49,500	Provider 2 £45,000	Provider 1 £33,000
<b>Total for Year</b>	£211,948	£171,000	£132,000

- 7.4 Providers 1, 2 and 4, as detailed in 7.3, will be paid 80% of the total contract value detailed above and 20% will be held by RMBC and paid based on the actual number of service users and achieving the outcomes.
- 7.5 Provider 3 would be awarded a contract valued at £39,318 for the period 1<sup>st</sup> July 2016, to 30<sup>th</sup> June 2017.
- 7.6 If the recommended option 2 is agreed, the projected spend in relation post CSE Support Services for 2016/17 will be £322,496 against a budget of £250,000. This represents a budget pressure of £72,496 which will need to be managed within existing budgets.
- 7.7 The costs to deliver the post CSE Support Service specification is estimated for each year of the contract and based on a projected number of victims and survivors coming forward for support. As detailed at 3.1, the number of victims and survivors needing support is projected to reduce each year and therefore the funding reduces accordingly. The actual number will be reviewed each year of the contract.

## **8. Legal Implications**

- 8.1 Each provider will be given feedback from the evaluation of their tender and the scores for each area. The final award of contract to providers will be subject to the standstill period when any unsuccessful providers could challenge the process.
- 8.2 It is anticipated that there are no TUPE implications in relation to the transfer of staff given the proposals will result in existing providers delivering similar services.

## **9. Human Resources Implications**

- 9.1 There are no human resources implications for RMBC.

## **10. Implications for Children and Young People and Vulnerable Adults**

- 10.1 Victims and survivors of CSE and their families will continue to have their support needs met over the next five years.

## **11. Equalities and Human Rights Implications**

- 11.1 An Equalities Analysis (EA) has already been completed for the Post CSE Support Service and is attached at Appendix 1. Encouraging victims and survivors to take up the offer of post CSE support continues to be a priority, ensuring there is equal access from the different communities in Rotherham. Details of the consultation that has taken place with service users, providers and through Salford University is included in the EA. This consultation included identifying any barriers to accessing services. The findings have informed the post CSE support service specification. It is recognised that further work and consultation will be required to ensure equal access to the services by all communities.



## **12. Implications for Partners and Other Directorates**

- 12.1 The CSE Support Services will continue to provide support for both young people and adults as victims and survivors of CSE.

## **13. Risks and Mitigation**

- 13.1 That the unsuccessful provider will challenge the decision not to award them a contract.
- 13.2 There is a risk to the reputation of RMBC by not continuing to fund the unsuccessful provider as they are currently providing support to victims and survivors of CSE in Rotherham

## **14. Accountable Officer(s)**

Nicole Chavaudra, Joint Assistant Director Commissioning, Performance and Quality Approvals Obtained from:

Strategic Director of Finance and Corporate Services:

Named Officer: Joy Hobson, Principal Finance Officer (agreed 26.4.16 – further financial oversight required for v5 3 5 16)

Named Officer: HR Not Applicable

Director of Legal Services:

Named Officer: Ian Gledhill, Principal Officer, Legal Services (agreed 26.4.16 – further legal oversight required for v5 3 5 16)

Head of Procurement: Helen Chambers (agreed 26.4.16 – further procurement oversight required for v5 3 5 16)

This report is published on the Council's website or can be found at:-

<http://moderngov.rotherham.gov.uk/ieDocHome.aspx?Categories>

## Appendix 1

### RMBC – Equality Analysis Form for Commissioning, Decommissioning, Decision Making, Projects, Policies, Services, Strategies or Functions (CDDPPSSF)

<p><b>Under the Equality Act 2010 Protected characteristics</b> are age, disability, gender, gender identity, race, religion or belief, sexuality, civil partnerships and marriage, pregnancy and maternity. Page 6 of guidance.</p>	
<p><b>Name of policy, service or function.</b> If a policy, list any associated policies:</p>	<p>Long Term Post CSE Support Commissioned Services</p>
<p><b>Name of service and Directorate</b></p>	<p>Commissioning, Performance and Quality, Children and Young People's Services</p>
<p><b>Lead manager</b></p>	<p>Clare Burton – Operational Commissioner</p>
<p><b>Date of Equality Analysis (EA)</b></p>	<p>November 2015</p>
<p><b>Names of those involved in the EA</b> (Should include at least two other people)</p>	<p>Clare Burton</p>
<p><b>Aim/Scope (who the Policy /Service affects and intended outcomes if known) See page 7 of guidance step 1</b></p> <p><b>1 <u>Scope</u></b></p> <p>Following the findings of the Independent Inquiry into Child Sexual Exploitation (CSE) in Rotherham (1997-2013) by Professor Alexis Jay, Rotherham Council responded to the immediate needs of victims and survivors of child sexual exploitation by funding £120,000 to increase the capacity of the voluntary and community sector organisations across Rotherham to provide immediate post abuse support.</p> <p>The main interventions included counselling and one to one support to respond to individual's specific needs. This immediate response was grant funded on a short term basis with further commissioning of post CSE support planned.</p> <p>The long term Post CSE Support Services are to be commissioned from the 1<sup>st</sup> April, 2016.</p> <p>There are two main service areas to be commissioned which provide a range of services to meet the levels of needs identified and also to offer a choice to individuals. These services include:</p> <ul style="list-style-type: none"> <li>• practical, emotional support and advocacy and</li> <li>• evidence based therapeutic interventions.</li> </ul> <p>2.1 The following outcomes are to be achieved. All victims, survivors and their families will:-</p> <ul style="list-style-type: none"> <li>• Start to recover from their trauma of child sexual exploitation</li> <li>• Build resilience and develop coping strategies for everyday life</li> <li>• Improve their self-esteem and self-confidence</li> </ul>	

- Improve their mental health and wellbeing
- Be supported in fulfilling their maximum potential
- Reduce the risk of harm.

The findings of the CSE Needs Analysis and the Outreach and Research Project have informed the longer term commissioning arrangements for post CSE Support and the Service Specification.

The Service Specification has been co-produced

#### **What equality information is available?**

**Include any engagement undertaken and identify any information gaps you are aware of. What monitoring arrangements have you made to monitor the impact of the policy or service on communities/groups according to their protected characteristics?** *See page 7 of guidance step 2*

Monitoring data is submitted regularly by the current post CSE service providers and includes Age, Gender, Ethnicity together with the areas of specific support needs and the outcomes achieved.

Some of the examples of outcomes achieved for individuals to date include improving their self-esteem, building resilience skills, improved risk management, building confidence but also that the individual victim has been able to access the specialist support services required such as family support, family therapy and counselling. Some outcomes are more ambitious, for example, having the confidence to access college.

#### **Engagement undertaken with customers. (date and group(s) consulted and key findings) See page 7 of guidance step 3**

##### **Outreach and Research Project CSE Needs Analysis**

An Outreach and Research Project was commissioned in February 2015 and the purpose of this project was to gain an understanding and insight into the views of survivors and families affected by CSE and to better understand the scale and nature of child sexual abuse and exploitation as it affects the diversity of minority groups in Rotherham, with particular emphasis on Roma/Slovak and Asian communities, specifically males. Gaining an understanding of any particular barriers to disclosure and accessing support was also part of the project.

The project was very successful. Four Rotherham based voluntary organisations were commissioned to work alongside Salford University to undertake the research. This included:-

- Awareness raising, consultation and research specifically with Rotherham's migrant Roma communities in Eastwood and Ferham with adult community members, parents and young people.

- A Borough wide focus with an online survey with adults and young people along with focus groups.
- Arts and multimedia resources were used to conduct focus groups to support young people and parents
- 16 groups which involved 73 adults and young people were completed
- 32 individual interviews were undertaken with adults.
- 249 responses were received in relation to the youth questionnaire. 70% of respondents were aged 14 years and below.
- 236 responses were received in relation to the adult questionnaire. 36.9% of participants were aged less than 40 years of age.
- Engagement with a wide range of religious, educational, advocacy and other Asian communities. Good engagement with women, children and young people but less successful in engaging men from Asian community.

The findings of this research are included in the document “The findings of the Research and Outreach Project Needs Analysis Report following the Sexual Exploitation of Children in Rotherham’ (October 2015)” produced by Salford University. This report will be made available alongside the needs analysis to the successful providers.

The views of services users are also captured by the current service providers as part of the support planning and review process. This will continue into the new services commissioned.

**Engagement undertaken with staff about the implications on service users (date and group(s) consulted and key findings) See page 7 of guidance step 3**

Existing services providers have been kept up to date through the CSE Service Improvement Partnership Meetings about the new post CSE Support Services to be commissioned.

Relevant Officers from RMBC, CCG, Public Health, PCC have been involved in the co-production of the service specification and therefore aware of the implications of these new services on service users. The CSE Post Commissioned Services - Transformation Programme Board has met every two weeks since August 2015 to develop the service specification and discuss the implications on service users.

## The Analysis

**How do you think the Policy/Service meets the needs of different communities and groups?** *Protected characteristics of age, disability, gender, gender identity, race, religion or belief, sexuality, Civil Partnerships and Marriage, Pregnancy and Maternity. Rotherham also includes Carers as a specific group. Other areas to note are Financial Inclusion, Fuel Poverty, and other social economic factors. This list is not exhaustive - see guidance appendix 1 **and** page 8 of guidance step 4*

The post CSE support services will provide support based on the individual needs of each victim, survivor and family members. Where specialist services are required, these will be identified and referrals made to the relevant service.

Where specific advice is required to respond to the needs of an individual victim, survivor or family members, this advice will be sought from the relevant agency, for example, advice sought through the Deaf Futures Group.

It is anticipated that the new Provider will be able to respond to all individual needs through the support they provide, by taking advice from other agencies or referring on to specialist services but it is recognised that this needs to be monitored in case there are circumstances where an individual's needs cannot be supported properly.

The Post CSE Support Services are for Adults, Children and Young People, and family members affected by CSE regardless of age, disability, gender, race, religion, belief, sexuality, civil partnership, marriage, pregnancy and maternity.

Some specific requirements in the service specification are detailed for adults and children and young people, which relate mainly to the delivery of the service, ensuring the needs identified are met through flexible, supportive and appropriate services. Some service users are also committed to the support they receive from their current provider, and as such any change to the provider organisations could result in a detrimental effect on the recovery of victims and survivors.

### **Analysis of the actual or likely effect of the Policy or Service:**

See page 8 of guidance step 4 and 5

The new post CSE Support Services will respond to the identified support needs of victims, survivors and family members affected by CSE.

#### **Does your Service present any problems or barriers to communities or Group?**

No the intention is continue to identify and remove any barriers for victims and survivors coming forward for support.

#### **Does the Service provide any improvements/remove barriers?**

An improvement is that the new services will focus more on the support needs of parents and siblings of victims as well as the victims themselves.

The range of services available will remove barriers around accessing services as now provides a choice of support for individuals.

#### **What effect will the Service have on community relations?**

Some understanding of the impact of CSE as a whole on community relations has been identified through the Outreach and Research Project (Salford University).

It is considered however that the services will have no direct adverse impact on community relations and can improve community relations through the understanding of CSE and the support provided.

Any potential impact will however continue to be monitored.

Please list any **actions and targets** by Protected Characteristic that need to be taken as a consequence of this assessment and ensure that they are added into your service plan.

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**Equality Analysis Action Plan** - See page 9 of guidance step 6 and 7

Time Period – **November 2015 – March 2019**

Manager: Clare Burton

Service Area: Commissioning, Children and Young People Services

**Title of Equality Analysis: Post CSE Support - Commissioned Services**

List all the Actions and Equality Targets identified

<b>Action/Target</b>		<b>State Protected Characteristics (A,D,RE,RoB,G,GI O, SO, PM,CPM, C or All)*</b>	<b>Target date (MM/YY)</b>
A Council-supported transition programme between February and April, 2016 will be undertaken to ensure the minimum disruption to existing service users that require ongoing support through the new services from 1 <sup>st</sup> April, 2016. This transition programme will also include the transfer of staff under TUPE arrangements. The successful bidder (the new provider) will recruit staff with appropriate credentials and experience as detailed in the service specification.		All	1 <sup>st</sup> April, 2016
The Invitation to Tender document for these services will include actions to address concerns identified in this Equality Analysis.		All	December 2015
Regular review and monitoring of these support services will be undertaken as part of the implementation process and under a timetabled review process.		All	Ongoing
Ensure the services are able to respond to all the identified needs, taking advice where appropriate around specific support needs and making referrals as appropriate to specialist services e.g specialist mental health services.		All	Ongoing
A formal review of the provider(s) activity and performance against this action plan and the service specification will be undertaken in December 2016 by the by the CSE Service Improvement Partnership and CSE Strategy Group to inform any changes required within the service specification from April 2017 onwards.		All	December 2016
<b>Name Of Director who approved Plan</b>	<b>Ian Thomas</b>		



**Website Key Findings Summary:** To meet legislative requirements a summary of the Equality Analysis needs to be completed and published.

**Website Summary – Please complete for publishing on our website and append to any reports to Elected Members, SLT or Directorate Management Teams**

Completed Equality Analysis	Key findings	Future actions
<p><b>Directorate:</b> Children and Young People's Services</p> <p><b>Function, policy or proposal name:</b> Post CSE Support – Commissioned Services</p> <p><b>Function or policy status:</b> (new, changing and existing) Changes to existing to provide long term Post CSE Support Services.</p> <p><b>Name of lead officer completing the assessment:</b> Clare Burton <b>Date of assessment:</b> November 2015</p>	<p>The Post CSE Support Services will be person centred and respond to the individual needs of victims, survivors and parents who have been affected by CSE. However, it is recognised that to achieve this, advice from other agencies or referral to specialist services may be required.</p> <p>The range of support services will encourage the take up of support, which provides choice to the individual.</p> <p>Any barriers to accessing these post CSE support services will continue to be identified and actioned.</p> <p>The Outreach and Research Project has enabled a greater understanding and insight into the views of victims, survivors and families affected by CSE and in understanding how child sexual exploitation affects the diversity of minority groups in Rotherham. It is recognised that this understanding needs to be built on to ensure the post CSE support services continue to meet the individual needs of victims, survivors and their families.</p>	<p>A Council-supported transition programme between February and April 2016 will be undertaken with minimum disruption to enable service users to continue to receive support through the new services from 1<sup>st</sup> April, 2016. Handover arrangements will also include any transfer of staff under TUPE arrangements.</p> <p>Regular review of the support will be undertaken as part of the implementation process and under the timetabled review process.</p> <p>A formal review of the provider's activity and performance against this action plan and the service specification will be undertaken by the CSE Service Improvement Partnership and CSE Strategy Group</p>

## Appendix 2 – Tender Evaluation Scoring

- 1.1 Each tender is scored in relation to performance, quality and price.
- 1.2 The first element of the tender includes pre-qualification questions which evaluates the organisation's capabilities to deliver the service plus their economic and financial standing.
- 1.3 The second element of the tender is the method statement. This focuses on service provision, outcomes, quality and performance, safety and risk, compliance with legislation and added value. Each question is weighted by importance as detailed below:-

Weighting	Weighting Definition
5	High importance to the contract
4	Medium - High importance to the contract
3	Medium importance to the contract
2	Low - Medium importance to the contract
1	Low importance to the contract

- 1.4 Both the pre-qualification questions and the method statement question responses are evaluated against the following balance scorecard:-

Score	Score Standards	
10	Excellent Answer	Shows a comprehensive understanding of the contract & the ability to apply and deliver all the required standards to a high level
8	Good Answer	Shows an above basic – reasonable understanding of the contract and the ability to apply and deliver all the required standards to an above basic level
6	Acceptable Answer	Shows a basic - reasonable understanding of the contract and the ability to apply and deliver all the required standards to a basic level
4	Poor Answer	Shows a less than basic understanding of the contract & that only some of the required standards could be applied & delivered
2	Very Poor Answer	Shows little understanding of the contract and that none of the required standards could be applied and delivered
0	Unacceptable answer / No answer Given	Shows no understanding of the contract and does not have an acceptable policy / procedure in place.

- 1.5 The score given to each question response is then multiplied by the weighting given for each question and section to determine an overall score for each organisation.